

Bundaberg players Incorporated Subscribers and Members can now book online from our website www.theplayhousetheatre.org.au

HOW:

To book online you simply need to **SIGN ON using your email address** and a password of your own choosing, and then continue the booking procedure as normal.

As long as your email address has been updated in our database, the system will recognise your email address that you sign on with and allow you to book as a Subscriber or Member, utilising your prepaid ticket.

WHAT YOU CAN BOOK:

You will be able to book your own Subscriber or Member's prepaid ticket, as well as tickets for other Subscribers or Members and paying customers in the same booking.

FEE:

ALL Internet Bookings attract a fee of \$2 per booking, regardless of whether you booking one Subscriber or Member Ticket or a combination of Subscribers', Members' and/or paying customers.

This means, if you are only booking your Subscriber or Member's ticket online you will be charged \$0 for your Subscriber or Member Ticket but will still be charged \$2, and will have to enter your credit card details to finalise the order.

We recommend that you only use online booking when booking for both yourself and other paying customers. Remember that you can always call into the Box Office or phone us on 4153 1904 to book your Subscriber or Member ticket to avoid the \$2 fee.

HERE IS WHAT TO DO:

- 1) Log onto our website www.theplayhousetheatre.org.au
- 2) Select either **Book Online** link



The screenshot shows the website's navigation menu with the following items: Home, Who's Who, About Us, Local's Us, Contact Us. The Main Menu includes: Home, Upcoming Performances, Auditions, Theatre News, Youth Theatre, Costume Hire, Become Involved, History of BPI, Management Committee, Photo Gallery, Members Area, Donations, and **BOOK ONLINE**. The News section features a post titled 'YOUTH THEATRE' with the text: '2012 Youth Theatre registration will be held on Wednesday 25JAN10. Cost is \$44 per child.' The main content area displays a banner for 'MARCH 2012 - "The Mikado"' with a large graphic of a fan and the title 'THE MIKADO'. On the right side, there is a vertical sidebar with four buttons: '2012 SUBSCRIPTIONS', 'What's On In 2012', **BOOK ONLINE**, and 'Get Involved'. Red arrows point from the 'BOOK ONLINE' link in the instructions to the 'BOOK ONLINE' button in the sidebar.



- 3) The initial booking screen will be displayed. Click **SIGN IN**

[SIGN IN](#)

SELECT | OPTIONS | ORDER OVERVIEW | SECURE PAYMENT [HELP](#)

Like One person likes this. Be the first of your friends.

DATE RANGE	STATUS	EVENT	INFO	VENUE/CITY/STATE	PRICE RANGE
Fri 09/03/12 - Sat 24/03/12	BUY NOW	'MIKADO' - Gilbert & Sullivan Comic Opera	INFO	The Playhouse Theatre Bundaberg, QLD AU	\$16.00 - \$20.00

[TOP OF PAGE](#)

- 4) Create a New Account by entering your **email address** twice then click **CONTINUE**
The email address you use to create your account must have previously been added to the BPI Subscriber/Member database.

SIGN IN

LOGIN	CREATE NEW ACCOUNT
E-Mail: <input type="text"/> Password: <input type="password"/> <div style="text-align: center;">LOGIN</div> <p style="text-align: center;">Forgot your password? Returning customer, but no password yet?</p>	E-Mail: <input type="text" value="email@bigpond.com"/> Confirm E-Mail: <input type="text" value="email@bigpond.com"/> <div style="text-align: center;">CONTINUE</div>

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- 5) You will then be prompted to enter your details. Simply follow the prompts, it is very straight forward.

MY ACCOUNT

Welcome to Bundaberg Players Incorporated

LOGIN INFORMATION

E-Mail: (This is your login ID)
 Password:
 Confirm Password:

CONTACT INFORMATION

PERSONAL INFORMATION

Prefix: (e.g. Mr., Mrs., Dr.)
 First Name:
 Last Name:

BILLING ADDRESS

Address Line 1:
 Address Line 2:
 Address Line 3:
 Apt/Suite:

Click **CREATE ACCOUNT** at the end of the page to continue.

OPTIONS

I am interested in receiving e-mail notification of future events and promotions.

Reminder Question:

Reminder Answer:

[CREATE ACCOUNT](#)

- 6) You will then be prompted to enter your contact details. Simply follow the prompts. Click **DONE** at the bottom of the page to continue

PHONE NUMBERS

Home: country code: area: local:

Work: country code: area: local:

Mobile: country code: local:

Fax: country code: area: local:

WEB

E-Mail 2:

URL:

OPTIONS

I am interested in receiving e-mail notification of future events and promotions.

Reminder Question: What is your pets name?

Reminder Answer:

SAVE
ORDER HISTORY
DONE

- 7) You will be taken back to the BUY NOW page, but this time it will show you are logged on

Hello Your Name Shown Here | [MY ACCOUNT](#) [SIGN OUT](#)

[SELECT](#) | [OPTIONS](#) | [ORDER OVERVIEW](#) | [SECURE PAYMENT](#)
[HELP](#)

SEARCH RESULTS					
DATE RANGE	STATUS	EVENT	INFO	VENUE/CITY/STATE	PRICE RANGE
Fri 09/03/12 - Sat 24/03/12	BUY NOW	'MIKADO' - Gilbert & Sullivan Comic Opera BOOK FROM FEB 19th	INFO	The Playhouse Theatre Bundaberg, QLD AU	\$16.00 - \$20.00

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If you experience difficulties using this site, please [click here.](#)

- 8) Select **BUY NOW** to continue
- 9) Select the number of tickets you wish to book & for which performance then click on **CONTINUE**

Hello Your Name Shown Here | [MY ACCOUNT](#) [SIGN OUT](#)

[SELECT](#) | [OPTIONS](#) | [ORDER OVERVIEW](#) | [SECURE PAYMENT](#)

['MIKADO' - Gilbert & Sullivan Comic Opera](#) [EVENT INFO](#)


[The Playhouse Theatre](#)
28 Steffensen Street
Bundaberg, QLD - Australia

Enter # of tickets:

OK to Split Seats? YES NO

Select Preferred Date/Time:

CONTINUE



- 10) Enter the reCAPTCHA words and click CONTINUE. (This helps to protect email addresses from spam)

[SELECT](#) | [OPTIONS](#) | [ORDER OVERVIEW](#) | [SECURE PAYMENT](#)



CONTINUE

- 11) The **ticket types available** to you will be displayed. Previously, you only had access to booking Adult or Concession tickets (*or Group Bookings when booking for 10 or more*)

Now you will have access to Subscriber or Member tickets. Note the price for these is \$0

You've requested 2 tickets together.

Select a price level, then enter the number of tickets for the appropriate ticket type (if applicable).
When complete, click "Best Available" to find the best seats, including General Admission tickets.
Or, click "Choose Seats" to select your own seats.

= Tickets **available** that match your criteria
 = Tickets **not** currently available, or do **not** match criteria
[Click here to check availability across all performances](#)

PERFORMANCES: (select from the list to change to a different performance) Friday, 23/03/12 - 07:30 PM

PRICE LEVELS: (click a radio button to select)

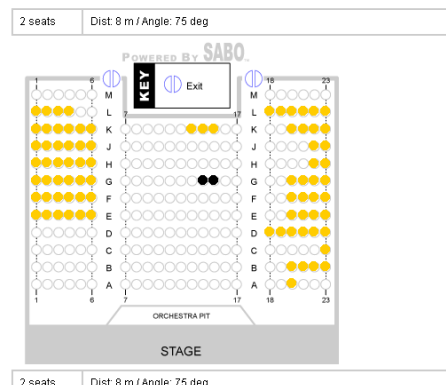
APPLY TICKET TYPES: (if applicable)	price
<input checked="" type="checkbox"/> Adult	\$20.00
<input type="checkbox"/> Concession (Student)	\$16.00
<input type="checkbox"/> Concession (Pensioner)	\$16.00
<input checked="" type="checkbox"/> Subscriber (must have paid 2012 subscription)	\$0.00
<input type="checkbox"/> Member (must have paid 2012 Membership)	\$0.00

CHOOSE SEATS **BEST AVAILABLE**

N.B. If you cannot access Subscriber or Member Tickets after creating an account and logging in, please contact secretary@bpi.org.au so that we can check your details.

Select the ticket quantity you require then click **CHOOSE SEATS**

- 12) Select your seats then click **CONTINUE**



CHOOSE DELIVERY METHOD:

 Box-Office Collection (Credit Card required for ID) [More Information](#)

Page

YOUR VIEW **CLEAR** **CONTINUE**

- 13) The Order Summary page will display the total amount owing.

Each Subscriber or Member ticket is charged at \$0.

The **\$2 fee will be charged** regardless of the type of ticket purchased.

Enter your payment details to finalise the order.

SELECT | OPTIONS | ORDER OVERVIEW | **SECURE PAYMENT** [HELP](#)


ORDER SUMMARY

# OF TICKETS	TICKET INFORMATION	TIME LEFT	TICKET TYPE	PRICE PER TICKET	FEE	SUB-TOTAL
1	'MIKADO' - Gilbert & Sullivan Comic Opera The Playhouse Theatre Bundaberg, QLD - Australia Friday, 23/03/12 - 07:30 PM Row: G, Seat: 15 Delete	19:22	Adult	\$20.00	\$0.00	\$20.00
1	'MIKADO' - Gilbert & Sullivan Comic Opera The Playhouse Theatre Bundaberg, QLD - Australia Friday, 23/03/12 - 07:30 PM Row: G, Seat: 14 Delete	19:22	Member (must have paid 2012 Membership)	\$0.00	\$0.00	\$0.00
CREDIT CARD: \$2.00						\$2.00
DELIVERY CHARGE:						\$0.00
Would you like to support Bundaberg Players Inc. with a donation						\$ 0.00
RECALCULATE						TOTAL: \$22.00

PURCHASE ADDITIONAL TICKETS:


TO THIS EVENT
TO ANOTHER EVENT

SECURE PAYMENT OPTIONS

 All transaction information is protected by 128 Bit SSL security. [Click here](#) for more information.

CREDIT CARD

Card Type: MasterCard



Card Number: (no spaces) 

Expiration Date: mo yr

Signature Code: (recommended) [What is this?](#)

Please **enter your Subscriber or Member Number** (plus any other Subscriber or Member numbers) you are purchasing tickets for, in the box provided.

N.B. If the Subscriber numbers do not match our database you will be contacted to confirm.

Tick this box if you would like to receive information about upcoming events and special offers.

How did you hear about this event? Mailing List

PLEASE CHECK YOUR ORDER CAREFULLY: Tickets cannot be exchanged or refunded. IMPORTANT: If booking Subscriber/ Member tickets please enter ALL Subscriber/Member numbers here.

PURCHASE

I agree to the [Terms & Conditions](#)

CANCEL
FINALISE ORDER

Update My Account Information

Please note: All prices are in AUD including GST (if applicable).

If you have any issues or questions Booking Online please contact secretary@bpi.org.au and we will respond as soon as possible.